

Draft Agenda

The 7th Expert Meeting of ASEM Work Placement Programme

Friday 29th March 2019

Proud Phuket Hotel, Phuket, Thailand

9.00 - 9.30h	Registration
9.30 - 9.45h	Welcoming by co-secretariat Thailand-Belgium/Flemish Community Adoption of minutes of previous meeting
9.30 - 11.00h	Progress report by each country (max. 20 minutes each): <ul style="list-style-type: none"> • Belgium/Flemish Community • Brunei Darussalam • Germany • Indonesia • Thailand
11.00 - 11.30h	Coffee break
11.30 - 13.00h	Structuring the ASEM Work Placement Programme <ul style="list-style-type: none"> - Tasks of the co-secretariat and relation to partner countries - Evaluation general description and implementation guidelines of ASEM-WPP - Evaluation standardization of documents - Discussion on workflow
12.30 - 13.30h	Lunch
13.30 - 14.30h	Communication strategies for the ASEM Work Placement Programme <ul style="list-style-type: none"> - Development of website ASEM WPP - Brochure ASEM WPP - Testimonials - Further channels of communication

14.30 - 15.00h	Coffee break
15.00 - 15.30h	Expansion of ASEM WPP to further countries Sustainability (progress, implementation, structural cooperation with other partner organisations)
15.30 - 16.00h	Write input for the Chairs' Conclusions for ASEMME7
16.30 - 17.00h	Wrap up & Way forward